

How to Log Into a SharePoint Site

SharePoint is the collaborative work space for faculty and students at Clearview Regional HS District. A person must be **given permission** to login to specific SharePoint site by being added as a member. Members must have a username given to them. This is the same username used when logging into computers inside the district. SharePoint works best on computers running a Windows operating system.

In order to log in, a person must have a Clearview Regional HS District account and have permissions to a specific site.

1.) Students go to: <http://sharepoint.clearviewregional.edu/hsstudent/default.aspx>

2.) In the login box for username, enter crhs\username

*Where **username** is replaced with your Clearview user account

* Be sure to include **crhs** before your username, or you won't be able to login

3.) Enter your password

4.) Click OK

You should now be at the homepage of the SharePoint site, just like you were at school. From here you can navigate throughout to find your teacher individual site.